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Short Biography.

With over 10 years of work experience, I have honed my skills in Aviation Operations within and outside my continent. My passion has seen me selected to evacuation rescue missions in high stress and volatile areas of Libya, Afghanistan, Somalia, Pakistan, Daadab, Kakuma, South Sudan, Darfur Sudan, Ivory Coast, Libya, Niger, Mali and Chad where I served.

Having travelled to over 35 countries globally on humanitarian, peace and stability missions, I now serve at the United Nations (MONUSCO) as United Nations Volunteer-International Specialist ,Air Operations Assistant in Beni, North Kivu, D.R.Congo and previously as Movement Control Assistant in UN Logistics Base Entebbe, Uganda, whereby I continue to display my expertise in monitoring and coordination solutions for Electoral support, Ebola Emergency Response, MEDEVAC, CASEVAC, global cargo shipment, UN staff movement, global military/police contingents rotation, special envoy VIP movements, as well as Unmanned Aircraft Systems/Unmanned Aerial Vehicles operations, ensuring that they are conducted in compliance with International regulations. My career has led me to meet and serve few global dignitaries including the UN Secretary General Antonio Guterres in Beni, DRC-2019/ Entebbe,Uganda-2017 and Ban Ki Moon (former UNSG) in Entebbe, Uganda- 2016.

I have been exposed to rich and diverse cultures, picking up numerous languages along my career journey. These rich experiences and interactions have helped me develop my gift; helping people to achieve a peaceful and better world, one step at a time. I also take time outside my work to help communities around me.

I draw my inspiration, passion and zeal from my professionalism and training. I have thorough knowledge of forms of air transportation activities and thorough knowledge of aviation safety requirements.

Key Skills

- Proven analytical and evaluation skills
- Versatile Professional Experience (e.g. supply chain, logistics, import/export, transport)
- Leadership Skills
- Communication, Research and Report writing Skills
- Project Management Skills
- MS Office Suite Proficient
- Negotiation Skills and Languages (English, French, Swahili)
- International First Aid Skills
- Aviation Safety, Piloting
- Strong Team Player
- Willingness and experience to work in all kinds of contexts worldwide, including conflict areas.
- People management experience
- Adaptable and able to work in a multicultural team
- Flexible and able to manage stress
- Self-driven with a solution-orientated approach
- Ability to train others
- Develops clear goals that are consistent with agreed strategies
- Identifies priority activities and assignments
- Adjusts priorities as required
- Allocates appropriate amount of time and resources for completing work efficiently.
- Foresees risks and allows for contingencies when planning

Professional Experience

July 2018- Present – UN MONUSCO, Beni, DRC. – Air Operations Assistant

- Coordinates and plans routine (regular passenger/cargo, logistics resupply) flights, special (casualty and medical evacuation, VIP) flights, and other operational flights in support of the mission in accordance with the Standard Operating Procedures (SOPs), UN directives, Department of Peacekeeping Operations (DPKO) Aviation Manual, ICAO standards and recommended practices, IATA rules and procedures and the host country's Aeronautical Information Publications (AIPs)
- Provides inputs to the management for the efficient, effective and safe use of the UN air assets with UN agencies.
- Plan and raise Special Flight Requests.
- Air Traffic Control duties when tower is unmanned.
- Monitor UN air assets in flight following and coordinating the integrated search and rescue operations for UN air assets using Radiotelephony and advanced fleet management/data link networks e.g. SkyRouter .
- Pre-flight and post-flight crew briefing and debriefing.
- Coordinate aircraft parking location
- Assists in monitoring fuel upload.
- Reviews aircraft weight, balanced records, loads manifests and takes necessary follow up actions.
- Operates Airport Mechanical Handling Equipment (MHE).
- Coordinate tasking orders with crew and file dispatch documents for distribution to concerned personnel within the Mission and update radio backlog.

- Determination of Aircraft Specifications, Coordinate Procurement Processes (ITBs), manage Aircraft Contracts /Letter of Assist (LOA)
- Participate in the co-development of MONUSCO Aviation Operational Requirements, Assessment of Aircraft Cost / Budget Estimates
- Monitors technical and safety performance of aviation assets; Monitors aircraft utilization and compiles statistical data
- Monitors and evaluates Aviation Risk Management, compliance with the Department of Field Support (DFS) Aviation Safety Program and corrects aviation safety deficiencies
- Assists in conducting inspections of aircraft, aircrews and ground handling service providers to ensure compliance with the provisions of the long-term aircraft charter agreements, Letters of Assist (LOAs), ground handling contracts; and properly certified in accordance with the Annex 8 to the Chicago Convention
- Assists in coordinating diplomatic over flight/landing clearances, ground handling support and hotel accommodation/meal/transportation arrangements for aircrews.
- Documents flying hours reported through the Aircraft Use Reports (AURs) and produces the Monthly Aviation Report (MAR)
- Certify Contractual Expenditures, process and verify air carriers claims and invoices, Assists in the development and implementation of the Mission Aviation SOPs
- Supervise and train junior staff and contractors.
- Assists in monitoring passengers embarking and disembarking in coordination with Movement Control personnel and local airport staff.
- Assists in monitoring of ramp access.
- Approve refueling log sheets for section vehicles and generators.
- Conduct runway condition inspections and monitor ongoing Work In Progress Asphaltting Beni Runway.
- Coordinate Crew Familiarization night flights with Night Vision Goggles.
- Complete and report Daily Flight Schedule final amendments.
- Coordinate security and recce report for Helicopter Landing Sites (HLS).
- Tandem for OIC Beni Air Operations.

October 2015- June 2018 – UN MONUSCO, Entebbe, Uganda. - MOVCON Assistant

- Arrange the movement of inbound and outbound cargo via applicable modes of transport (air, water, road and rail)
- Define or revise the supply chain strategy according to the context and the operational needs of the project.
- Ensure the stability of supply activities within regular and emergency interventions
- Complete cargo manifests and other documentation
- Arrange customs clearance and related documentation
- Ensure cargo (including Dangerous Goods Cargo) is packed, documented and loaded in accordance with International Regulations governing movements by air, road, or sea.
- Operates Airport Mechanical Handling Equipment (MHE) for cargo loading.
- Monitor and ensure delivery of cargo and communicate shipping details to all concerned parties
- Arrange the movement of inbound and outbound passengers on UN mission aircraft or commercial aircraft chartered by the UN on a short-term basis
- Assist all passengers in clearing customs and immigration
- Coordinate with UNHQ, MCS NY and TMICCC as well as with other Missions, UN

- agencies, NGOs, Government Agencies for movement related matters.
- Oversee Special Flight Requests for movement of passengers and cargo that cannot be accommodated on regular scheduled flights
- Advise Military/Police Contingents on all movement related matters
- Ensures that flight crews are briefed and conversant with UN policies, flight safety procedures and latest applicable aviation standard requirements.
- Supervise and train junior staff and contractors.

Sept. 2014- Sept. 2015 - 748 AIR SERVICES Ltd. - Flight Operations Officer(UN HUMANITARIAN AIR SERVICES Flights, UN SOMALIA).

- Filling ATS flight plans.
- Filling and calculating load sheets.
- Collection of NOTAMS and weather charts from briefing office.
- Assist in verifying passenger and cargo manifest.
- Flight following of company assets.
- Assist in ensuring that aircrafts are properly parked and sealed.
- Coordinate fuel uplift.
- Monitor crew flight and duty time.
- Follow up on custom formalities for company spare parts.
- Follow up on immigration formalities for rotating crew in outstation base.
- Carries out handling, loading and processing of dangerous cargo.
- Monitored technical and safety performance of the company air assets.
- Liaised with relevant aviation authorities for the coordination of flight clearances.
- Collected and verified Aircraft Use Reports (AURs), fuel and other invoices.
- Assisted in processing performance assessment and contract completion reports
- Corrected aviation safety deficiencies.
- Controlled documents and ensured that SOPs, policies, guidelines and procedures were in place and easily accessible.
- Training junior staff.
- Coordinating Accommodation, Meals and transport dispatch for crew.

Jan 2010-Sep 2014 - DAC AVIATION INTERNATIONAL Ltd. - Flight Operations Officer (UNHAS, UNDPKO, MSF, ECHO & ICRC Flights).

- Assist in verifying passenger and cargo manifest.
- Flight following of company assets.
- Crew briefing and debriefing.
- Filling and calculating load sheets
- Assist in ensuring that aircrafts are properly parked.
- Coordinate aircraft refueling.
- Monitor crew flight and duty time.
- Follow up on immigration formalities for rotating crew in outstation base.
- Follow up on custom formalities for company shipments e.g. spare parts.
- Carries out handling, loading and processing of dangerous cargo.
- Monitor technical and safety performance of the company air assets.
- Obtaining over-flight and landing permits/clearances for scheduled and unscheduled flights.
- Collected and verified Aircraft Use Reports (AURs), fuel and other invoices.
- Controlled documents and ensured that SOPs, policies, guidelines and procedures were in place and easily accessible.
- Training of new flight operation staff.
- Coordinating Accommodation, Meals and transport dispatch for crew on ground

Education and Certification

UNITED NATIONS (2015) – IATA-Weight & Balance Certificate ,IATA-Certificate Dangerous Goods Handling, IATA-Ground Handling Station Management Certificate, IMDG Certificate (Dangerous Goods Transportation by Sea Transport), Lloyd's Maritime Academy-Import/Export Operations Management Program Certificate

FLIGHT TRAINING CENTRE (2013-2015) - Kenya Civil Aviation Authority Private Pilot License (PPL)

EAST AFRICAN SCHOOL OF AVIATION (EASA) (2010-2011) -Diploma in Flight Dispatch and Operations/AIR TRANSPORT PILOT LICENSE (ATPL)

Kenya Civil Aviation Authority Dispatch/Flight Operations License

Kenya Civil Aviation Authority Radiotelephony License

KENYATTA UNIVERSITY (2005-2009) - BSc. Hospitality and Tourism Management

References:

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